

Call to Order

Don Baloun called the meeting to order at 6:39 p.m. in the High School board room #335. Board members present were Larry Cyrus, Darrin Dillinger, Lynn Doelle, Don Baloun, Michael Ayala, and Niki Secrist. Allen Bollinger was absent. Also present was Troy White.

Don Baloun attested to the publication of the meeting.

Review

What every school board member needs to know guide

- Policies
- Purpose, norms, goals, and roles
- Vision, mission, and motto
- Board meeting agendas – <https://www.cfc.k12.wi.us/district/2022-2023-agendas.cfm>
- Board meeting minutes – www.cfc.k12.wi.us/district/2022-2023-minutes.cfm
- District Strategic Plan and accomplishments – <https://www.cfc.k12.wi.us/district/strategic-plan-21-24.cfm>

Enrollment projections

School Board meeting calendar

Curriculum schedule

Mr. White explained to the Board where the above information can be found.

Discussion

Annual meeting – State Statute 120.02 reducing the number of seats.

Board priorities & goals

- **Building, technology, maintenance, & other needs for potential referendum**
- **Community engagement**
- **Culture and climate**
- **Daycare**
- **Expectations – Board, administration, staff, students, and virtual learning**
- **Shared services – boards, administration, sport co-op, and classroom**
- **Math scores**
- **Other**
 - **Balanced budget, curriculum, attract & retain staff, grading, human capital, mental health, student board rep, superintendent evaluation, and vocational / non-college options.**

The annual meeting, daycare, math scores, expectations (including discipline and bullying), and measuring portrait of a Pirate were discussed. The remaining items will be put on future agendas.

Professional Development - <https://www.cfc.k12.wi.us/district/board-of-education.cfm>

- A. WASB calendar
- B. Legislative
- C. Legal and Governance
- D. Wisconsin Law
- E. Board duties and responsibilities
- F. Open meetings law
- G. Closed session
- H. Agenda, voting, and minutes
- I. New board handbook
- J. Educational jargon
- K. Staff handbook
- L. Parent/Student handbook

Mr. White explained where to find professional development information on the website.

Adjourn

Larry Cyrus made a motion to adjourn at 8:51 p.m. Darrin Dillinger seconded the motion. Motion carried.

Head Count	2017-2023						COVID			2023-24		
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Avg. Survival Rate	Avg. Survival	Full survival	Final Est.		
EC	1	0	2	2	1	1	1	1	1	0		
4K	39	38	42	32	31	37	36.5	36.5	36	36		
5K	39	33	35	40	38	33	1.064516	36.3	37	37		
1	33	36	36	33	40	40	1.120066	35.1	33	33		
2	43	32	40	33	30	39	0.975794	44.8	40	40		
3	49	40	31	39	32	32	0.959917	38.1	39	39		
4	49	49	41	29	39	35	0.983435	30.7	32	32		
5	46	50	48	39	28	41	1.012094	34.4	35	35		
6	40	44	52	47	40	29	0.975032	41.5	41	41		
7	42	45	41	53	42	43	1.001419	28.3	29	28		
8	49	42	47	45	52	39	0.956189	43.1	43	43		
9	57	50	42	49	46	50	1.004462	37.3	39	37		
10	52	54	48	38	48	44	0.992929	50.2	50	50		
11	59	50	50	48	42	49	1.013137	43.7	44	43		
12	56	54	50	51	47	38	0.982957	49.6	49	49		
Attending	660	617	605	578	556	550		551	548	543		
Change in Attending		-43	-12	-27	-22	-6		-1	-2	-7		
Attending % decrease		-6.5%	-1.9%	-4.5%	-3.8%	-1.1%		0.1%	0.4%	-1.3%		

4K - 6th	286
7th - 8th	94
9th - 12th	181
7th - 12th	263

open in	34	40	41	35	38	45
open out	22	23	24	32	31	28
total	12	17	17	3	7	17

Head count - Open enrollment IN + Open Enrollment OUT = Resident student count X EC & 4K Proration = Resident Membership (FTE)



Grade	Current Teachers	Ratio	Est. Teachers	Ratio
EC				
4K	2	18	2	18
5K	2	19	2	19
1	3	11	2	17
2	3	13	3	13
3	2	20	3	13
4	2	16	2	16
5	2	18	2	18
6	2	21	2	21

	17/18-> 18/19	18/19-> 19/20	19/20-> 20/21	20/21-> 21/22	21/22-> 22/23	AVG
4K --> 5K	-6	-3	-2	6	2	-0.6
5K --> 1	-3	3	-2	0	2	0
1 --> 2	-1	4	-3	-3	-1	-0.8
2 --> 3	-3	-1	-1	-1	2	-0.8

BOARD OF EDUCATION

Agenda Items

(pending meeting schedule and topics change due to emerging needs)

Adm=Admin. Ex=Executive Session Res=Resolution W=Workshop Rpt=Report Ret=Retreat Mon=Monitoring Disc=Discussion
 Board Policy Updates will be scheduled as needed to keep the district aligned with most recent legislation & legal consult

July 10	6:00 PM	Committee of Whole
	<i>Disc</i>	<i>Board and superintendent goals</i>
	<i>Disc</i>	<i>Appointments, resignations, and retirements</i>
	<i>Rept</i>	<i>Enrollment projections</i>
	<i>Rept</i>	<i>Preliminary state aid & revenue estimates using July 1st estimates</i>
	<i>Rept</i>	<i>Summer curriculum work</i>
July 19	6:00 PM	Regular Meeting with Monthly Business
Statutory	<i>Res</i>	<i>Section 120.12(13); Section 118.30(1g)(a) Parent Notification of Adoption of District Curriculum Standards for 2022-23 School Year</i>
Statutory	<i>Res</i>	<i>Section 67.12(8)(a)2 and section 120.13(33) until the school board's adoption of a final budget, the board may spend money from available funds as needed to meet immediate expenses of operating and maintaining the public instruction of the school district, pursuant to section</i>
Statutory	<i>Res</i>	<i>Approve designations as Depositories for District Funds: Waumandee State Bank, Alliance Bank, the Local Government Investment Pool, and TD Ameritrade</i>
Statutory	<i>Res</i>	<i>Motion to meet State Statue regarding the notification of the District's Academic Standards.</i>
Statutory	<i>Res</i>	<i>Act 125 Restraint & Seclusion Annual Report</i>
Statutory	<i>Res</i>	<i>Ballot Filing Referendum Resolution – If needed</i>
	<i>Res</i>	<i>Expenditure/Revenue Reports & Current Bills Payable – Check Register</i>
	<i>Res</i>	<i>Minutes & Donations</i>
	<i>Res</i>	<i>Approve 202-23 Fee Schedule</i>
	<i>Res</i>	<i>Set the date for the 2022-23 Budget Hearing & Annual Meeting date</i>
	<i>Res</i>	<i>Set special board meeting after the budget hearing & annual meeting to approve the levy</i>
	<i>Rept</i>	<i>Superintendent's Report</i>
	<i>Rept</i>	<i>Employee Handbook revisions</i>
	<i>Rept</i>	<i>Head Start</i>
		<i>Personnel</i>
Aug 7	6:00 PM	Committee of Whole
	<i>Rept</i>	<i>Preliminary budget & estimated tax levy</i>
	<i>Rept</i>	<i>Summer curriculum work</i>
	<i>Rept</i>	<i>Curriculum Cycle</i>
	<i>Rept</i>	<i>Student Handbook – '22-23 revisions</i>
	<i>Rept</i>	<i>Back to School Plans - New staff</i>
	<i>Res</i>	<i>Employee Handbook revisions</i>
	<i>Rept</i>	<i>Professional development plan</i>
	<i>Disc</i>	<i>Update regarding K-12 staffing plan</i>
	<i>Wkshp</i>	<i>Back to School Plans</i>
Aug 16	6:00 PM	Regular Meeting with Monthly Business
Statutory	<i>Res</i>	<i>PI 26 Academic Career Planning Multi-Year Plan</i>
Statutory	<i>Wkshp/Res</i>	<i>Ballot Filing Referendum Resolution for August deadline – If needed</i>
	<i>Res</i>	<i>Lunch Price Consideration & Milk Bids</i>
	<i>Rept</i>	<i>Superintendent's Report</i>
	<i>Wkshp/Res</i>	<i>Overview of Preliminary 2022-23 Budget and Adoption of Annual Meeting Agenda & Budget Format for Publication</i>
	<i>Res</i>	<i>Approval of acceptance of students from open enrollment waiting list (if appropriate)</i>
	<i>Res</i>	<i>Expenditure/Revenue Report s & Current Bills Payable – Check Register</i>
	<i>Res</i>	<i>Minutes & Donations</i>
	<i>Rept</i>	<i>Principal's Report (Summer School Review)</i>

Sept 11	6:00 PM	Committee of Whole
	<i>Disc</i>	Head Start
	<i>Disc</i>	Community Engagement
	<i>Rept</i>	Opening Day's of School
	<i>Rept</i>	Preliminary current year's budget
	<i>Rept</i>	Update regarding district assessment program including testing schedule
	<i>Rept</i>	Update regarding district technology including indicatives
Sept 20	6:00 PM	Regular Meeting with Monthly Business
	<i>Res</i>	Student Representatives' Oath of Office
	<i>Res</i>	Approval of 2023 Summer school report
	<i>Res</i>	Approval of 2024 Summer school dates
	<i>Rept</i>	Superintendent's Report
	<i>Res</i>	Expenditure/Revenue Report s & Current Bills Payable – Check Register
	<i>Res</i>	Minutes & Donations
	<i>Res</i>	Personnel
Oct 2	6:00 PM	Committee of Whole
	<i>Exec</i>	Superintendent Evaluation
	<i>Rept</i>	Budget revisions based on Oct 15th certifications; Levy options
	<i>Rept</i>	Food service (Amanda Brakke)
		Board members planning to attend the state convention
Oct 18	6:00 PM	Regular Meeting with Monthly Business
Statutory	<i>Res</i>	Establish Line of Credit
Statutory	<i>Res</i>	Early College Credit & Start College Now Requests for Spring Semester 2023
	<i>Res</i>	Designate Deputy Clerk for Elections
	<i>Res</i>	Act 135 Annual Safety Report – Violence Drill
	<i>Res</i>	Expenditure/Revenue Reports & Current Bills Payable – Check Register
	<i>Res</i>	Minutes & Donations
	<i>Res</i>	Personnel
	<i>Rept</i>	Superintendent's Report
	<i>Rept</i>	WASB Honor Roll Recipients
Oct __	6:00 PM	Annual Meeting & Special Board Meeting
	<i>Wkshp/Res</i>	Adoption of Final 2022-23 Budget and Setting of Tax Levy (Levies)
Nov 6	6:00 PM	Committee of Whole
	<i>Disc</i>	WIAA cooperative agreements
	<i>Rept</i>	Calendar for 2024-25 School Year
	<i>Rept</i>	State report card and assessment trends (Sue McKay)
		Board members planning to attend the state convention
Nov 15		Regular Meeting with Monthly Business
Statutory	<i>Res</i>	Ballot Filing Resolution for deadline for primary election when held
Statutory	<i>Res</i>	Review and approve audit
Statutory	<i>Exec</i>	Approval of Triennial School Safety Plan- check date due?
	<i>Res</i>	Board Salary Refusal Form
	<i>Res</i>	School Board Scholarship Sign-up by Members
	<i>Res</i>	Board Policy Updates – First Reading
	<i>Res</i>	Expenditure/Revenue Report s & Current Bills Payable – Check Register
	<i>Res</i>	Minutes & Donations
	<i>Res</i>	Personnel
	<i>Rept</i>	Superintendent's Report

TBD	6:00-8:00 PM	Quarterly Adm./Board Leadership Retreat
	<i>Wkshp</i>	<i>Review Strategic Plan & Goals Progress</i>
	<i>Wkshp</i>	<i>Financial & Operations Update</i>
	<i>Exec</i>	<i>Superintendent Evaluation & Goals</i>
Dec 4	6:00 PM	Committee of Whole
	<i>Res</i>	<i>Approval of Course additions/name changes for next semester/year</i>
		<i>Board members planning to attend the state convention</i>
Dec 20	6:00 PM	Regular Meeting with Monthly Business
	<i>Rept</i>	<i>Superintendent's Report</i>
	<i>Rept</i>	<i>Auditor Report</i>
	<i>Wkshp/Res</i>	<i>Course Options/New Courses/Deletions</i>
	<i>Res</i>	<i>Expenditure/Revenue Reports & Current Bills</i>
	<i>Res</i>	<i>Minutes & Donations</i>
	<i>Res</i>	<i>Personnel</i>
	<i>Res</i>	<i>Board Policy Updates – Second Reading</i>
	<i>Res</i>	<i>Calendar for 2022-23 School Year</i>
	<i>Exec</i>	<i>Personnel; Preliminary Notice of Administrator Non-Renewal</i>
TBD	TBD	Closed Session – Superintendent Evaluation & Administrative Contracts
Jan 8	6:00 PM	Committee of Whole
Jan 17	6:00 PM	Regular Meeting with Monthly Business
Statutory	<i>Res</i>	<i>Open Enrollment Space Limitations – 2023-24 School Year</i>
Statutory	<i>Res</i>	<i>Public Notice of Educational Options</i>
Statutory	<i>Res</i>	<i>Administrator Contracts</i>
Statutory	<i>Res</i>	<i>Approve administration recommendation that there are no space availability limitations for appropriate regular open enrollment applications and the special education open enrollment applications will be evaluated for approval based on current program availability. Open enrollment space availability determined as required by WS 118.51(5)(a)</i>
	<i>Rept</i>	<i>Superintendent's Report</i>
	<i>Wkshp/Res</i>	<i>WASB Resolutions – Delegate Assembly</i>
	<i>Wkshp/Res</i>	<i>Board Policy Updates – First Reading</i>
	<i>Res</i>	<i>Expenditure/Revenue Reports & Current Bills Payable – Check Register</i>
	<i>Res</i>	<i>Minutes & Donations</i>
	<i>Res</i>	<i>Personnel</i>
	<i>Exec</i>	<i>Personnel – Evaluation & Goal Setting</i>
Feb 5	6:00 PM	Committee of Whole
	<i>Rept</i>	<i>Current year budget vs. actual summary</i>
	<i>Rept</i>	<i>Enrollment and budget projections</i>
Feb 21	6:00 PM	Regular Meeting with Monthly Business
Statutory	<i>Res</i>	<i>Start College Now & Early College Credit Requests for Summer 2022</i>
	<i>Res</i>	<i>Teacher Retirements - for OPEB (due Feb 1st)</i>
	<i>Res</i>	<i>Expenditure/Revenue Reports & Current Bills Payable – Check Register</i>
	<i>Res</i>	<i>Minutes & Donations</i>
	<i>Res</i>	<i>Approve new calendar</i>
	<i>Rept</i>	<i>Mid-Year AGR Report</i>
	<i>Rept</i>	<i>Superintendent's Report</i>
	<i>Rept</i>	<i>Personnel</i>

March 4	6:00 PM	Committee of Whole
	<i>Rept</i>	<i>Curriculum Updates</i>
	<i>Rept</i>	<i>MAPS data (Sue McKay)</i>
	<i>Rept</i>	<i>Determination of canvassing date</i>
		<i>Appoint two qualified electors to canvass the election on April ____</i>
March 20	6:00 PM	Regular Meeting with Monthly Business
Statutory	<i>Executive</i>	<i>Preliminary Notice of Teacher Contract Non-Renewal and Layoffs Negotiations; ; Employee Handbook; Compensation</i>
Statutory	<i>Res</i>	<i>Start College Now & Early College Credit Requests for Fall Semester, 2022</i>
	<i>Res</i>	<i>Minutes & Donations</i>
	<i>Res</i>	<i>Personnel</i>
	<i>Res</i>	<i>Expenditure/Revenue Reports/ Current Bills Payable – Check Register</i>
	<i>Res</i>	<i>CESA8 Contracted Services</i>
	<i>Rept</i>	<i>Superintendent's Report</i>
TBD	6:00-9:00 PM	Board Leadership Retreat
	<i>Wkshp</i>	<i>Review Strategic Plan & Goals Progress</i>
	<i>Wkshp</i>	<i>Financial & Operations Update</i>
	<i>Exec</i>	<i>Superintendent Evaluation & Goals</i>
April 1	6:00 PM	Committee of Whole
	<i>Rept</i>	<i>Curriculum adoption</i>
April 17	6:00 PM	Regular Meeting with Monthly Business
Statutory	<i>Res</i>	<i>Preliminary Notice of Teacher Contract Non-Renewal</i>
Statutory	<i>Res</i>	<i>Preliminary Notice of Teacher Layoffs</i>
	<i>Res</i>	<i>Minutes & Donations</i>
	<i>Res</i>	<i>Personnel</i>
	<i>Res</i>	<i>Staff Appreciation Week Proclamation</i>
	<i>Res</i>	<i>CESA7 Contract Update if Needed</i>
	<i>Res</i>	<i>2023-24 Instructional Materials - Textbook recommendations / adoption and Fee List</i>
	<i>Res</i>	<i>Youth Apprenticeship Agreement</i>
	<i>Wkshp</i>	<i>Student, Staff, & Parent Engagement Survey Results</i>
	<i>Rept</i>	<i>Superintendent's Report</i>
	<i>Exec</i>	<i>Employee Handbook</i>
April ____		Election Canvassing
April ____		Organizational Meeting
May 6	6:00 PM	Committee of Whole
May 22	6:00 PM	Regular Meeting with Monthly Business
Statutory	<i>Res</i>	<i>Board reorganization; Establishment of Board Retreat Dates; Board Picture; CESA7 Board rep; CESA 7 board rep to May annual meeting - within 30 days of last Monday in April</i>
Statutory	<i>Res</i>	<i>Personnel: Final Notice of Teacher Contract Non-Renewal</i>
Statutory	<i>Res</i>	<i>Personnel: Final Notice of Staff Layoffs</i>
Statutory	<i>Res</i>	<i>Personnel: Teacher Contracts, Extended Contract, and Co-curricular Contracts</i>
	<i>Res</i>	<i>Personnel: 66.03 Agreements</i>
	<i>Res</i>	<i>Expenditure/Revenue Reports & Current Bills Payable – Check Register</i>
	<i>Res</i>	<i>Employee Handbook</i>
	<i>Res</i>	<i>Renewal of Food Service Contract</i>
	<i>Res</i>	<i>Special Education Transportation Contract</i>
	<i>Rept</i>	<i>Superintendent's Report</i>
	<i>Rept</i>	<i>Recognition of years of service</i>

June 3	6:00 PM	Committee of Whole
		Budget adjustments
		Non-professional staff wages
		Principal AGR report on Seculsion and Restraint
June 19	6:30pm	Regular Meeting with Monthly Business
	<i>Rept</i>	<i>Superintendent's Report</i>
	<i>Res</i>	<i>Expenditure/Revenue Reports & Current Bills Payable – Check Register</i>
	<i>Res</i>	<i>Minutes & Donations</i>
	<i>Res</i>	<i>Personnel</i>
	<i>Res</i>	<i>Act 135 Annual Safety Report – Violence Drill</i>
	<i>Res</i>	<i>Fund 46 Transfer</i>
	<i>Res</i>	<i>Approve membership in WIAA for upcoming school year</i>
	<i>Wkshp</i>	<i>Continuity of Learning: Farm to School Program; Education Updates</i>
	<i>Wkshp</i>	<i>Nominations for WASB Honor Roll</i>
	<i>Wkshp/Res</i>	<i>Approval of Preliminary 2023-24 Budget</i>

C-FC Curriculum Review Schedule 2021-2028

Phase	Curriculum Tasks	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
1	Development (school year- start in Fall)	4K-12 ELA/ Reading	4K-12 Math	Ag. Tech Ed. Health FACE	Business	4K-12 Science	4K-12 Social Science	World Lang Art Financial Lit PE	K-12 ELA/ Reading
2	Curriculum Writing (summer)	4K-12 ELA/ Reading	4K-12 ELA/ Reading	4K-12 Math	Ag. FACE Health	Tech Ed. Business	4K-12 Science	4K-12 Social Science	World Lang Art Financial Lit PE
3	Finalize/ Board Approval /Purchase (Finalize during school year/approval in spring/material purchase in spring)	World Lang Art Financial Lit PE	4K-12 ELA/ Reading	4K-12 Math	Ag. FACE Health	Tech Ed. Business	4K-12 Science	4K-12 Social Science	World Lang Art Financial Lit PE
4	Implementation (summer pd training/1 st yr implementation)	4K-12 Social Science	World Lang Art Financial Lit PE	4K-12 ELA/ Reading	4K-12 Math	Ag. FACE Health	Tech Ed. Business	4K-12 Science	4K-12 Social Science
5	Evaluation (school year)	4K-12 Science	4K-12 Social Science	World Lang Art Financial Lit PE	4K-12 ELA/ Reading	4K-12 Math	Ag. FACE Health	Tech Ed. Business	4K-12 Science
6	Monitor (school year)		4K-12 Science	4K-12 Social Science	World Lang Art Financial Lit PE	4K-12 ELA/ Reading	4K-12 Math	Ag. FACE Health	Tech Ed. Business
7	Monitor (school year)			4K-12 Science	4K-12 Social Science	World Lang Art Financial Lit PE	4K-12 ELA/ Reading	4K-12 Math	Ag. FACE Health
8	Monitor (school year)				4K-12 Science	4K-12 Social Science	World Lang Art Financial Lit PE	4K-12 ELA/ Reading	4K-12 Math

C-FC Curriculum Review Schedule 2021-2028

Curriculum Tasks	
1	<p>Development (school year start in fall)</p> <ul style="list-style-type: none"> • Review current literature, research, and trends • View exemplary programs • Review state and national standards • Identify current strengths and needs • Request material review samples and/or arrange for a pilot of materials (Spring)
2	<p>Curriculum Writing (summer)</p> <ul style="list-style-type: none"> • Review and revise current curriculum <ul style="list-style-type: none"> ○ Summer curriculum writing time ○ Review curriculum for 4K-12 alignment • Receive materials to be reviewed
3	<p>Finalize/ Board Approval /Purchase (Finalize during school year/approval in spring/material purchase in spring)</p> <ul style="list-style-type: none"> • Finalize curriculum for presentation to the Board at (March Board Meeting) • Review materials or conduct pilot. Make recommendation for purchase at (April Board Meeting) • Purchase materials in spring or split
4	<p>Implementation (summer pd training/1st year implementation)</p> <ul style="list-style-type: none"> • Professional development scheduled for the summer <ul style="list-style-type: none"> ○ Obtain teacher editions and other resources for training ○ Arrange training with publisher • Implement, monitor, refine, and revise curriculum and summative assessment
5	<p>Evaluation (school year)</p> <ul style="list-style-type: none"> • Assess and evaluate the curriculum, programming, instruction, and summative assessment (Spring)
6	<p>Monitor (school year)</p> <ul style="list-style-type: none"> • Implement, monitor, and refine curriculum and summative assessment • Review standardized assessment data
7	<p>Monitor (school year)</p> <ul style="list-style-type: none"> • Implement, monitor, and refine curriculum and summative assessment • Review standardized assessment data
8	<p>Monitor (school year)</p> <ul style="list-style-type: none"> • Implement, monitor, and refine curriculum and summative assessment • Review standardized assessment data

CHAPTER 120

SCHOOL DISTRICT GOVERNMENT

SUBCHAPTER I		SUBCHAPTER II	
COMMON AND UNION HIGH SCHOOL DISTRICTS		UNIFIED SCHOOL DISTRICTS	
120.001	Applicability.	120.135	Capital improvement fund.
120.01	Number of school board members.	120.137	Long-term capital improvement trust fund.
120.02	Method of changing number, apportionment or election of school board members.	120.14	Audit of school district accounts.
120.05	School board officials.	120.15	School district president; duties.
120.06	Election of school board members.	120.16	School district treasurer; duties.
120.07	School board member; refusal of salary.	120.17	School district clerk; duties.
120.08	School district meetings.	120.18	Annual school district report.
120.09	Consideration of special subject.	120.20	School board members; compatible positions.
120.10	Powers of annual meeting.	120.21	School board contracts for courses.
120.11	School board meetings and reports.	120.25	School board cooperation in acquiring school facilities.
120.115	Report on debt service.		
120.12	School board duties.		
120.123	School and school district accountability reports.		
120.125	Before- and after-school child care.		
120.13	School board powers.		

Cross-reference: See definitions in s. 115.001.

SUBCHAPTER I

COMMON AND UNION HIGH SCHOOL DISTRICTS

120.001 Applicability. This subchapter applies to common and union high school districts.

120.01 Number of school board members. In common or union high school districts, school boards shall be composed of the following number of members:

(1) A common school district operating elementary grades or a union high school district shall have 3 school board members, except that if such school district is coterminous with a town or has a population of 500 or more it may have 5 school board members.

(2) A common school district operating elementary and high school grades may have 3, 5, 7 or 9 school board members.

(3) A common or union high school district may have not exceeding 11 school board members if a plan of apportionment is established under s. 120.02 (2).

120.02 Method of changing number, apportionment or election of school board members. (1) **CHANGE IN NUMBER OF SCHOOL BOARD MEMBERS.** If, at least 30 days prior to the day of the annual school district meeting, in a common or union high school district, or at least 70 days prior to the day of the election of school board members in a unified school district, a petition conforming to the requirements of s. 8.40 requesting a change in the number of school board members is filed with the school district clerk the clerk shall incorporate in the notice of the annual meeting or election a statement that at the meeting or election the question of changing the number of school board members to the number requested in the petition will be voted upon. The petition shall be signed by not less than 100 electors residing in the school district, except that in school districts which contain, in whole or in part, a city of the 2nd or 3rd class in which one or more electors of the school district reside, the petition shall be signed by not less than 500 electors residing in the school district. If, at the meeting or election of school board members, a resolution based on a petition requesting a change in the number of school board members is adopted by a majority vote, school board members shall be elected at the next school board election and thereafter in accordance with sub. (3).

(2) **PLAN OF APPORTIONMENT.** (a) If, at least 30 days prior to the day of the annual meeting, in a common or union high school

district, or at least 70 days prior to the day of the election of school board members in a unified school district, a petition conforming to the requirements of s. 8.40 requesting the establishment of a plan of apportionment of school board members is filed with the school district clerk the clerk shall incorporate notice of receipt of such petition in the notice of the annual meeting or election. The petition shall specify the proposed plan of apportionment of school board members among the cities, towns and villages or parts thereof within the school district and set the total number of school board members at not more than 11. The petition shall be signed by not less than 100 electors residing in the school district, except that in school districts which contain, in whole or in part, a city of the 2nd or 3rd class in which one or more electors of the school district reside, the petition shall be signed by not less than 500 electors residing in the school district. If a majority vote of the annual meeting or election approves the plan set forth in the petition, the plan shall remain in operation until revised by the same procedure. School board members elected under this subsection shall be elected by a vote of the electors of the entire school district in accordance with the plan prepared under sub. (3).

(b) An order of school district reorganization issued under s. 117.08, 117.09 or 117.27 may contain such a plan of apportionment of school board members, and the determination of terms of school board members shall be as provided in sub. (3).

(3) **ELECTION PLAN.** (a) If a common, unified or union high school district votes to increase the number of school board members, the school district clerk shall promulgate, before the next election of school board members, a plan providing:

1. The number of school board members to be elected each year, distributing the number as evenly as possible.

2. The total number of positions to be filled at the first election for 1, 2 or 3 years.

3. An allocation of the number of candidates to be elected to 1, 2 and 3 year terms at the first election, the 3-year terms to be filled by the appropriate number of candidates receiving the highest number of votes, the 2-year terms to be filled by the appropriate number of candidates receiving the next highest number of votes and the 1-year terms to be filled by the appropriate number of candidates receiving the next highest number of votes.

(b) In case of a tie vote in the election of school board members, the election shall be determined by lot and the loser by lot shall become next in order of election if additional positions on the school board are to be filled.

(c) The tenure of school board members whose terms have not expired shall not be affected.

